



# COUNTY OF ALAMEDA

## ADDENDUM No. 1

to

RFP No. 902371

for

## IN-PLACE INTERPRETATION AND DOCUMENT TRANSLATION SERVICES

This County of Alameda, General Services Agency (GSA), RFP Addendum has been electronically issued to potential bidders via e-mail. E-mail addresses used are those in the County's Small Local Emerging Business (SLEB) Vendor Database or from other sources. If you have registered or are certified as a SLEB, please ensure that the complete and accurate e-mail address is noted and kept updated in the SLEB Vendor Database. This RFP Addendum will also be posted on the GSA Contracting Opportunities website located at [Alameda County Current Contracting Opportunities](#).

**\*\*REVISED CALENDAR OF EVENTS\*\***



Alameda County is committed to reducing environmental impacts across our entire supply chain. If printing this document, please print only what you need, print double-sided, and use recycled-content paper.

**County of Alameda, General Services Agency – Procurement  
RFP No. 902371, Addendum No. 1**

The following Section has been modified to read as shown below. Changes made to the original RFP document are in **bold** print and **highlighted**, and deletions made have a ~~strike through~~.

Page 2 of the RFP, CALENDAR OF EVENTS, has been revised as follows:

## CALENDAR OF EVENTS

**REQUEST FOR PROPOSAL No. 902371  
IN-PLACE INTERPRETATION AND DOCUMENT TRANSLATION SERVICES**

| EVENT  | DATE/LOCATION  |
|--|--|
| Request Issued   | November 3, 2023   |
| Networking/Bidders Conference  | <p><del>November 10</del> <b>November 13</b>, 2023, at 10:30a.m. (Pacific Time)</p> <p><b>TO ATTEND ONLINE:</b><br/> <a href="#">Click here to join the meeting</a><br/>                     Meeting ID: 286 127 598 853<br/>                     Passcode: jmNSNg<br/> <a href="#">Download Teams</a>   <a href="#">Join on the web</a><br/> <b>Or call in (audio only)</b><br/> <a href="tel:+14159153950">+1 415-915-3950,,286540553#</a> United States, San Francisco<br/>                     Phone Conference ID: 286 540 553#</p> |
| <b>Adendum No. 1 Issued</b>  | <b>November 8, 2023</b>  |
| Written Questions Due via Email:<br><a href="mailto:kachina.handy@acgov.org">kachina.handy@acgov.org</a> | <del>November 16</del> <b>November 14</b> , 2023, by 5:00 p.m.   |
| List of Attendees  | <del>November 20</del> <b>November 16</b> , 2023   |
| Questions & Answers Issued   | December 8, 2023   |
| Addendum Issued [only if necessary to amend RFP]   | December 8, 2023   |
| Response Due and Submitted through<br><a href="#">EZSourcing Supplier Portal</a>                         | December 29, 2023, by 2:00 p.m.  |
| Evaluation Period  | December 29, 2023 – January 19, 2024   |
| Optional Vendor Interviews   | Week of January 15, 2024   |
| Notice of Intent to Award Issued   | February 1, 2024   |
| Board Consideration Award Date   | March 5, 2024  |
| Contract Start Date  | May 1, 2024  |

**NOTE: All dates are tentative and subject to change.**