



**SELF-DETERMINATION LOCAL ADVISORY
COMMITTEE MINUTES
DRAFT**

Date: Monday, September 14, 2020

Start Time: 7:00 pm **End Time:** 8:30 pm

Location of This Meeting: Zoom- no physical meeting location

Location of the Next Meeting: Zoom-no physical meeting location

ATTENDEES:

Committee Members Present: Co-Chair Irene Litherland, Co-Chair Melissa Crisp-Cooper, Vi Ibarra, Arthur Lipscomb, Pei Wang, Dianne Millner, Sandra Coss, Jocelyn Manalac, Morena Grimaldi, Pamela Baird

Committee Members Absent: Krista Loomis, Neil Jacobsen

RCEB Staff Present: Jenifer Castaneda, Lisa Kleinbub

SCDD Staff Present: Sheraden Nicholau

Guests: Will Sanford, Peter Kangas, Nicole De Guzman, Breeanne Burris, Chris Wecks, Shawn Costello, Jim Butz, Joyce Butz, Alan Smith, Kim Schreiber, Michelle Hernandez, Mark Pollit, Kavita Sreedhar, Valerie Bane, Ben Chen, Kishan Sreedhar, and Jenny Zegarra.

Agenda Item: Welcome, Designate Minutes Taker and Chat Monitor, Introductions

Irene welcomed committee members and guests and all introduced themselves. Vi volunteered to take meeting minutes and Sandra volunteered to monitor the chat.

Agenda Item: Consent to the Minutes from August 3 Meeting

M/S/C "The committee moves to approve the August 3, 2020 minutes as submitted"
[Coss/Millner] Passed unanimously.

Agenda Item: Reports from Co-Chairpersons

Melissa shared that Krista Loomis resigned from this committee. She was thanked for her contribution to the work of the committee over the past several years. Irene said she and Melissa have been busy, along with other committee members, RCEB and SCDD staff in reviewing applications from the RFP. This will be discussed further later in the agenda.

Agenda Item: Committee Membership Recruitment

There are currently two open seats (including the vacancy created by Krista's resignation). In

order to keep the committee representative of the community serviced by RCEB, recruitment will prioritize self-advocates and residents of Contra Costa County. Time will be allotted on a future agenda for further discussion on recruitment.

Agenda Item: Update from Regional Center

Lisa reported that with the new Alternative Service Delivery model (due to social distancing requirements) clients and providers are needing to think creatively about how to make the services the right fit for individuals. This is the kind of creative thinking self-determination participants are doing in creating the right set of services for themselves.

RCEB has also been looking at the progress being made by the SDP selectees, and working to determine where individuals are getting stuck along the way. They are working to identify what the barriers are, and how to overcome them.

Jenifer reviewed the monthly SDP Update report, attached. There are 13 selectees who have transitioned into self-determination, with 7 more set to transition on October 1. Of these 20 that will be in self-determination, 1 is Spanish speaking, 2 are Cantonese speaking, and the remainder are English speaking.

Agenda Item: Use of Funds from DDS

This local advisory committee has been allocated approximately \$92,000 to use for self-determination implementation. The committee voted previously on various options for programs to fund. We put out an RFP for 8 projects that were selected by the committee. Applications were reviewed by a subcommittee, and interviews were held.

a. Resource Materials Subcommittee

This subcommittee is selecting materials to be translated for future Independent Facilitator trainings. They are reviewing materials that were used at the trainings that took place in early 2020 and selecting which materials to translate. They are checking on what might have already been translated by either DDS or RCEB. They will meet again in two weeks and should have the project completed after that meeting.

b. Selection Committee Update

The committee received many strong applications in response to the RFP. Coaching had the highest number of applications, and each of our eight projects received at least one application. The selection committee decided to postpone selection for our website and newsletter projects and do more recruitment. Contracts are currently being finalized, and awardees will be announced soon. The committee is required to have all funds encumbered (in contract) by Sept 30.

It was noted that we will need to start planning soon for the use of funding for the next fiscal year.

Agenda Item: Input for Statewide Advisory Committee meeting

The next Statewide Advisory Committee meeting is on Friday, September 25 from 10:00 AM until 2:00 PM.

- a. Recommendations for DDS directives regarding FMS agencies were submitted by committee member Neil Jacobson and included in the meeting packet sent out:
 - Ensure that SDP participants or their designee approve all invoices submitted on their behalf.
 - Ensure that all correspondence related to an SDP participant is shared with the participant unless prohibited by law.
 - Add emergency services, including services such as personal care assistance, wheelchair repair, and accessible transportation as an SDP Budget Category.
 - Ensure the existence of an annual written agreement between the FMS provider and the SDP participant that includes such things as expectations of each party, FMS costs, detailed budget, and, when applicable, employee-related costs, explanation of employee benefits,

The suggestions from Neil were reviewed and discussed. Melissa and Irene will follow up with Neil (who was not present) and then submit these to the statewide advisory committee meeting.

- a. Barrier report from Statewide Advisory Committee Co-Chairpersons
This report was sent out with the meeting packet and will be discussed at the Sept. 25 statewide meeting. Due to time, this item was not discussed but will be in the future.

Agenda Item: Possible Virtual Self-Determination Fair (follow up from August meeting)

The Co-Chairpersons did not receive indication of interest in organizing this from committee members. Due to time, this item was not discussed further but members can notify the co-chairpersons if they would like to work on it.

Agenda Item: Input on Future Agenda Items

- Barrier report from Statewide Co-Chairpersons
- Possible Virtual Self-Determination Fair

Agenda Item: Public Comment and Announcements

Sandra shared that La Familia has started a support group for Spanish speaking families in Self-Determination. They meet the fourth Tuesday of each month. They have invited Jenifer Castaneda to join them when they meet next week.

Upcoming Meeting Dates	
DATE	LOCATION
October 5	Zoom
November 2	Zoom
December 7	Zoom



SELF DETERMINATION PROGRAM

Total Participants Successfully Transitioned into SDP: 13

*The following information reflects Participants currently actively in progress to complete transition. Currently Active: 145 Participants.

***Orientations:**

- **138/ 145 Participants completed Orientations**
 - **3 Orientations in August- 1 Cantonese Language, 2 English Language**
 - **All 7 remaining are English Speaking**

***Person Centered Plan Completed:**

- **6 in July 2020**
- **19 in progress Total**

***Individual Budgets:**

- **10 Drafted in August 2020**
- **101 Drafted total**

***Spending Plan Completed:**

- **7 in August 2020**

***Queued to Transition:**

- **7 Participants slated to transition Oct 1, 2020.**
- **6 Transitioned 9/1/2020**

Paused further Progress due to COVID-19

- **2 Paused in August**
- **12 Paused Total**

- **No new Non Active**

*Orientations are reported accounting only for active Participants. This report does not reflect Orientations completed by Participants who are inactive.

*Person Centered Plans are reported accounting for Participants who have expressed they wish a Person Centered Plan. This report does not consider active participation in SDP soft roll out as a desire to have a Person Centered Plan completed.

*Individual Budgets are reported accounting only for active Participants. This report does not include Individual Budgets that were drafted for inactive Participants.

* Spending Plans are reported accounting for Participants who have Spending Plans completed, submitted, and reviewed by RCEB only. This report does not reflect Spending Plans in progress.

*Queued to Transition are reported for Participants who have expressed they would like the Transition on the start date indicated .All Participants reported have a) certified Individual Budget, b) completed Spending Plan c) Signed IPP Signature Page and Person Centered IPP report submitted.

**Non-active: 5 non- activate in the month of June and July; 19 since January 2020. Total non-active since initial DDS selection: 52

BASED ON TOTAL NON-ACTIVE

Lives in ICF, does not want to move – 3

Current services meet needs – 21

Too much work, currently overwhelmed - 14

Didn't sign up/didn't know what SDP is – 5

Transfers out – 8

Deceased- 1