



2015 SWMHE Conference Call
Meeting Minutes
Date: 11/04/15
Location: 1000 Broadway, Room 5000C
10:00am – 10:30am

On-Site Attendees: Ron Seitz, Zerlyn Ladua, Donata Nilsen, Rosanna Lee, Linda Cosgrove, Preston Lam, Laurence Padua, Beverly Chu	Conference Line Attendees: Sherri Willis, Dr. Erica Pan, Lan Huynh, Julie Hodges, Frank Gee, Lt. Cmdr. Zachary Woodward, Peggy Hatten, Rick Luna, Terrie Dixon
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Minutes By: Beverly Chu

Agenda Item	Minutes	Action Items
1. Welcome, Introductions, Roll Call	Attendees introduced themselves.	
2. Situation Status Update Review	<ul style="list-style-type: none"> • Dr. Erica Pan reviewed the Situation Status Report dated Oct. 28, 2015, which can be found on the PHEP Exercise webpage. She reminded everyone that there is a healthcare vaccination mandate. • Shoo the Flu vaccine administration numbers is close to 10,000 units. • Healthcare facilities have also increased the number of doses administered to over 5,500. 	
3. Answers to Incoming Questions	No questions.	
4. Questions and Answers	No questions.	
5. Exercise Updates	Last Conference Call will be held on Nov. 19, 2015 at 11:00am	
6. Participant Updates	<ul style="list-style-type: none"> • Rick Luna from Alta Bates submitted a Resource Request form, received a call-back on the same day and received the requested items with a four-day turnaround. • Reminded participants to add “This is a Drill” on the Resource Request form. • Resource Request process with the City of Berkeley will be tested next Thursday. 	