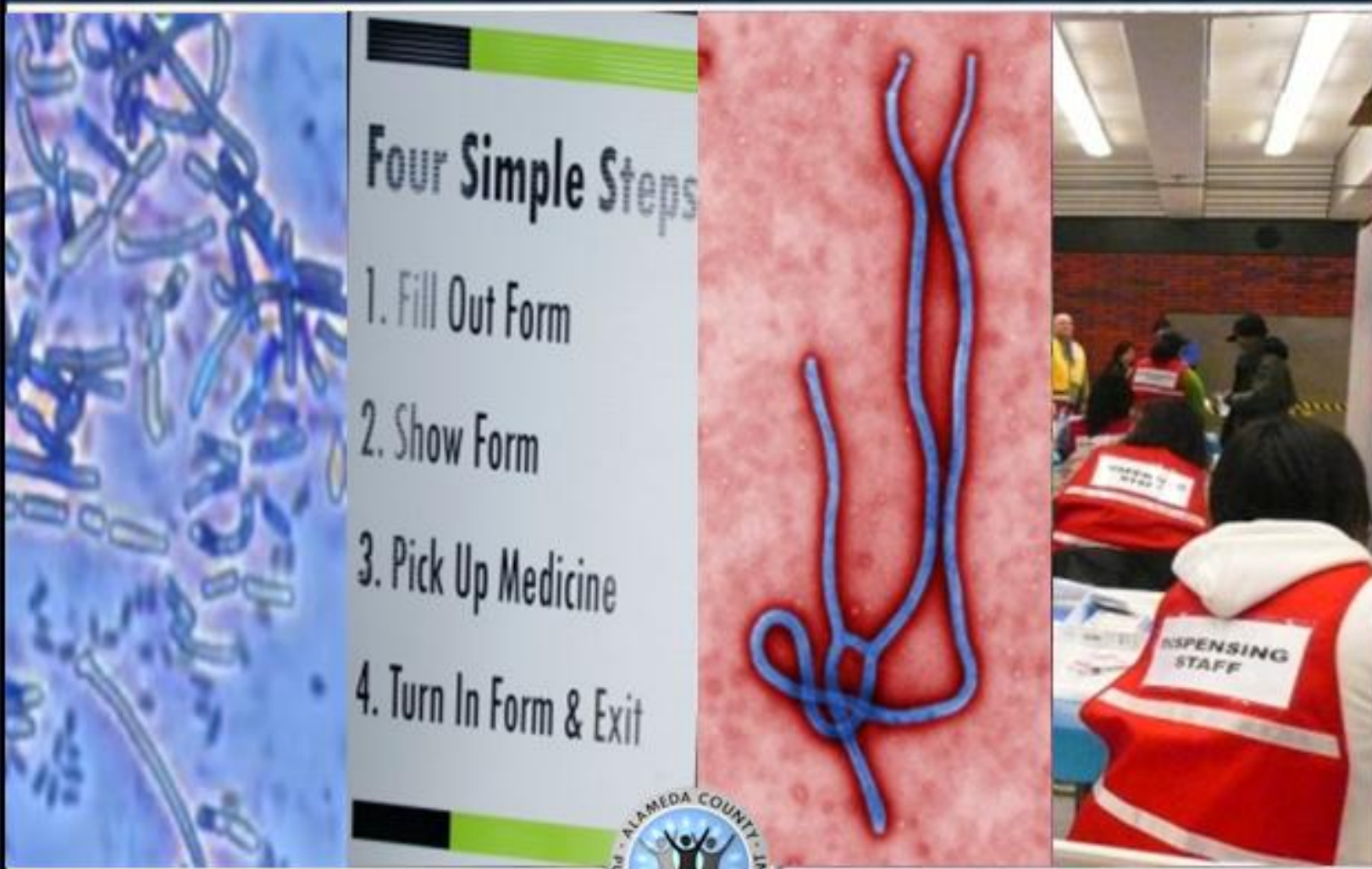


# 2014 Statewide Medical/Health Exercise

## Alameda County

### Exercise Plan (ExPlan)



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## **Introduction**

The 2014 Statewide Medical and Health Exercise is designed to establish a learning environment for players to exercise emergency response plans, policies and procedures as they pertain to response to an anthrax event. Functional and full scale exercises are complex events that require detailed planning. Subject matter experts and local representatives from numerous agencies have taken part in the planning process and will participate in exercise conduct and evaluation to ensure it is effective.

This Exercise Plan (ExPlan) gives officials, observers, and players from participating organizations information they need to observe or participate in a response exercise that focuses on participants' emergency response plans, policies, and procedures as they pertain to a regional incident requiring the use of medical countermeasures. The information in this document is current at the date of publication, and is subject to change as dictated by the Exercise Planning Team.

## EXERCISE OVERVIEW

<b>Exercise Name</b>	<b>2014 STATEWIDE MEDICAL AND HEALTH</b>
<b>Exercise Dates</b>	<p>BioWatch Regional/Local Call, BioWatch National Call and Risk Communication Call - November 17<sup>th</sup> , 2014</p> <p>Full-Scale Exercise events - November 18<sup>th</sup> -20<sup>th</sup> , 2014</p> <ul style="list-style-type: none"> <li>▪ Receive, Stage and Store (RSS) Warehouse</li> <li>▪ Public Information Officer (PIO)/Joint Information Center (JIC)</li> <li>▪ Emergency Operations Center (EOC)</li> <li>▪ Departmental Operations Center (DOC)</li> <li>▪ Regional Emergency Operations Center (REOC)</li> <li>▪ Points of Dispensing (POD)</li> </ul>
<b>Scope</b>	<p>This exercise is a full-scale planned for November 13-20<sup>th</sup> , 2014 at various locations across the Bay Area to include Regional, Operational Area (OA) and local jurisdictions. For a complete list of participating organizations please refer to Appendix B.</p>
<b>Mission Area(s)</b>	Response
<b>Core Capabilities</b>	<p>Public Information and Warning</p> <p>Operational Coordination</p> <p>Situational Assessment</p> <p>Operational Communications</p> <p>Public Health and Medical Services</p>
<b>Objectives</b>	<p><b>Exercise Objectives</b></p> <p>Exercise design objectives are developed to focus on improving the understanding of a response concept, evaluating emergency response procedures, identifying areas for improvement and building collaborative relationships. Exercise planners are encouraged to customize the exercise objectives to their local plans, policies and procedures</p> <p>RSS (PH, CDC and State Only)</p>

1. Evaluate the ability of the RSS Warehouses to receive initial notification and ongoing event communications from internal and external partners.
2. Evaluate the ability of ALCO PH and city governments to safely and effectively receive stage and store (RSS) and distribute warehouse.
3. Test the ability to communicate key information to the PH DOC, including when the RSS has activated, and when the SNS assets have been delivered to the designated POD site. (RSS)

#### POD (Facilities hosting a POD)

4. Evaluate the activation, set-up and operation of at least one POD per million people. (POD)
5. Assess the ability of the POD Manager to communicate with the PH DOC, including notification that POD is open, delivering timely reports, and other key event information. (POD)
6. Exercise communications process internally and externally in accordance with Operational Area policies and procedures within the exercise timeframe. (EOC/DOC/REOC)

#### EOC/DOC All

7. Activate the Incident Command System (ICS) system in response to an anthrax attack. (EOC/DOC/REOC)
8. Develop an Incident Action Plan (IAP) and conduct associated briefings within the locally determined parameters and timeframes established for the exercise. (EOC/DOC/REOC)
9. Exercise communications process internally and externally in accordance with Operational Area policies and procedures within the exercise timeframe. (EOC/DOC/REOC)
10. Test accessing and completing Resource Request forms from ALCO website and sending requests using MHOAC protocols during the Statewide Exercise 2014
11. Test completing ALCO specific Situational Reports (Sit Rep) and practice sending forms using MHOAC protocols during the Statewide Exercise 2014

#### Medical Surge Health Care

12. Test Alameda County Medical Surge Plans including: 1) hospital bed expansion and decompression; 2) hospital and other health care system status reporting including bed availability; and 3) patient triage, movement, and tracking.
13. Demonstrate pediatric pharmacy response capability (compounding/dosing using new AAP pediatric anthrax guidelines)

	<p>14. Demonstrate medical surge operational area situation awareness, information management, and dissemination</p> <p>Other Objectives</p> <ol style="list-style-type: none"> <li>1. Test the ability of local, state and federal public health officials to execute the Bay Area BioWatch Notification Protocol. (BioWatch) (Regional)</li> </ol>
<p><b>Threat or Hazard</b></p>	<p>Biological Threat (Anthrax)</p>
<p><b>Scenario</b></p>	<p>On Tuesday, November 18<sup>th</sup>, filters in all of the BioWatch sites in the San Francisco/Bay Area BioWatch Program were positive for <i>B. anthracis</i>. Per the San Francisco Bay Area BioWatch Consequence Management Plan, a BioWatch Actionable Result (BAR) was declared at 0800, followed by local and national response actions.</p>
<p><b>Sponsor</b></p>	<p>Alameda County Health Services Agency</p>
<p><b>Participating Organizations</b></p>	<p>The exercise will include coordination and communication between Federal, State, Regional, Operational Area and local jurisdictions. For a complete list of participating agencies please refer to Appendix B.</p>
<p><b>Points of Contact</b></p>	<p><b>Operational Area/Local Jurisdictions</b></p> <p>Alameda County Zerlyn Ladua, RN, FNP, MSN Director , Public Health Emergency Preparedness Division of Communicable Disease Control and Prevention Alameda County Public Health Department 1000 Broadway, Suite 500, Oakland, CA 94607 zerlyn.ladua@acgov.org, Telephone: 510-208-5962(office)</p> <p><b>Exercise Support Team</b></p> <p>Alameda County Cynthia Frankel, RN, MN Prehospital, EMSC, and HPP EMSA Coordinator Alameda County EMS – Health Care Services Agency 1000 San Leandro Blvd, Suite 200 San Leandro, CA 94577 cynthia.frankel@acgov.org, Telephone 925-285-2403(office)</p>

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## GENERAL INFORMATION

### Exercise Objectives and Core Capabilities

The following exercise objectives in Table 1 describe the expected outcomes for the exercise. The objectives are linked to core capabilities, which are distinct critical elements necessary to achieve the specific mission area(s). The objectives and aligned core capabilities are guided by elected and appointed officials and selected by the Exercise Planning Team.

Exercise Objective	Core Capability
1. Test the ability of local, state and federal public health officials to execute the Bay Area BioWatch Notification Protocol. (BioWatch)	Situational Assessment
2. Evaluate the ability of the RSS Warehouses to receive initial notification and ongoing event communications from internal and external partners.	Public Health and Medical Services
3. Evaluate the ability of ALCO PH and city governments to safely and effectively receive stage and store (RSS) and distribute warehouse.	Public Health and Medical Services
4. Test the ability to communicate key information to the PH DOC, including when the RSS has activated, and when the SNS assets have been delivered to the designated POD site. (RSS)	Public Health and Medical Services
5. Evaluate the activation, set-up and operation of at least one POD per million people. (POD)	Public Health and Medical Services
6. Assess the ability of the POD Manager to communicate with the PH DOC, including notification that POD is open, delivering timely reports, and other key event information. (POD)	Operational Coordination
7. Exercise communications process internally and externally in accordance with Operational Area policies and procedures within the exercise	Operational Coordination



<b>Exercise Objective</b>	<b>Core Capability</b>
timeframe. (EOC/DOC/REOC)	
8. Activate the Incident Command System (ICS) system in response to an anthrax attack. (EOC/DOC/REOC)	Operational Coordination
9. Develop an Incident Action Plan (IAP) and conduct associated briefings within the locally determined parameters and timeframes established for the exercise. (EOC/DOC/REOC)	Situational Assessment
10. Test completing ALCO specific Situational Reports (Sit Rep) and practice sending forms using MHOAC protocols during the Statewide Exercise 2014	Situational Assessment
11. Test Alameda County Medical Surge Plans including: 1) hospital bed expansion and decompression; 2) hospital and other health care system status reporting including bed availability; and 3) patient triage, movement, and tracking.	Public Health and Medical Services
12. Demonstrate pediatric pharmacy response capability (compounding/dosing using new AAP pediatric anthrax guidelines)	Public Health and Medical Services
13. Demonstrate medical surge operational area situation awareness, information management, and dissemination	Public Health and Medical Services
14. Test accessing and completing Resource Request forms and send request using MHOAC protocol during statewide exercise 2014	Public Health and Medical Services

Table 1. Exercise Objectives and Associated Core Capabilities

## Participant Roles and Responsibilities

The term *participant* encompasses many groups of people, not just those playing in the exercise. Groups of participants involved in the exercise, and their respective roles and responsibilities, are as follows:

- **Players.** Players are personnel who have an active role in discussing or performing their regular roles and responsibilities during the exercise. Players discuss or initiate actions in response to the simulated emergency.
- **Controllers.** Controllers plan and manage exercise play, set up and operate the exercise site, and act in the roles of organizations or individuals that are not playing in the exercise. Controllers direct the pace of the exercise, provide key data to players, and may prompt or initiate certain player actions to ensure exercise continuity. In addition, they issue exercise material to players as required, monitor the exercise timeline, and supervise the safety of all exercise participants.
- **Simulators.** Simulators are control staff personnel who role play nonparticipating organizations or individuals. They most often operate out of the Simulation Cell (SimCell), but they may occasionally have face-to-face contact with players. Simulators function semi-independently under the supervision of SimCell controllers, enacting roles (e.g., media reporters or next of kin) in accordance with instructions provided in the Master Scenario Events List (MSEL). All simulators are ultimately accountable to the Exercise Director and Senior Controller.
- **Evaluators.** Evaluators evaluate and provide feedback on a designated functional area of the exercise. Evaluators observe and document performance against established capability targets and critical tasks, in accordance with the Exercise Evaluation Guides (EEGs).
- **Actors.** Actors simulate specific roles during exercise play, typically victims or other bystanders. For this exercise, actors may be participants that support POD operations as people needing medical counter measures.
- **Observers.** Observers visit or view selected segments of the exercise. Observers do not play in the exercise, nor do they perform any control or evaluation functions. Observers view the exercise from a designated observation area and must remain within the observation area during the exercise. Very Important Persons (VIPs) are also observers, but they frequently are grouped separately.
- **Media Personnel.** Some media personnel may be present as observers, pending approval by the sponsor organization and the Exercise Planning Team.
- **Support Staff.** The exercise support staff includes individuals who perform administrative and logistical support tasks during the exercise (e.g., registration, catering).

## Exercise Assumptions and Artificialities

In any exercise, assumptions and artificialities may be necessary to complete play in the time allotted and/or account for logistical limitations. Exercise participants should accept that assumptions and artificialities are inherent in any exercise, and should not allow these considerations to negatively impact their participation.

### Assumptions

Assumptions constitute the implied factual foundation for the exercise and, as such, are assumed to be present before the exercise starts. The following assumptions apply to the exercise:

- All medical materiel arrives to each participating jurisdiction at the same time.
- All PODs are opening at the same time on November 20<sup>th</sup>.
- It is assumed that all jurisdictions are operating RSS Warehouses to support POD activities.
- The exercise is conducted in a no-fault learning environment wherein capabilities, plans, systems, and processes will be evaluated.
- The exercise scenario is plausible, and events occur as they are presented.
- Exercise simulation contains sufficient detail to allow players to react to information and situations as they are presented as if the simulated incident were real.
- Participating agencies may need to balance exercise play with real-world emergencies. Real-world emergencies take priority.

### Artificialities

During this exercise, the following artificialities apply:

- Exercise communication and coordination is limited to participating exercise organizations, venues, and the SimCell.
- Only communication methods listed in the Communications Directory are available for players to use during the exercise.

## EXERCISE LOGISTICS

### Safety

Exercise participant safety takes priority over exercise events. The following general requirements apply to the exercise:

- A Safety Controller is responsible for participant safety; any safety concerns must be immediately reported to the Safety Controller. The Safety Controller and Exercise Director will determine if a real-world emergency warrants a pause in exercise play and when exercise play can be resumed.
- For an emergency that requires assistance, use the phrase **“real-world emergency.”** The following procedures should be used in case of a real emergency during the exercise:
  - Anyone who observes a participant who is seriously ill or injured will immediately notify emergency services and the closest controller, and, within reason and training, render aid.
  - The controller aware of a real emergency will initiate the “real-world emergency” broadcast and provide the Safety Controller, Senior Controller, and Exercise Director with the location of the emergency and resources needed, if any. The Senior Controller will notify the Venue Control Cells and the SimCell as soon as possible if a real emergency occurs.

### Emergency Medical Services

The sponsor organization will coordinate with local emergency medical services in the event of a real-world emergency. Each venue or site is responsible for coordination with first responders during an emergency. Call 9-1-1 immediately followed by the Senior Controller or SimCell.

### Site Access

#### Security

If entry control is required for the exercise venue(s), the sponsor organization is responsible for arranging appropriate security measures. To prevent interruption of the exercise, access to exercise sites and the SimCell is limited to exercise participants. Players should advise their venue’s controller or evaluator of any unauthorized persons.

#### Media/Observer Coordination

Organizations with media personnel and/or observers attending the event should coordinate with the sponsor organization for access to the exercise site. Media/Observers are escorted to designated areas and accompanied by an exercise controller at all times. Sponsor organization representatives and/or the observer controller may be present to explain exercise conduct and answer questions. Exercise participants should be advised of media and/or observer presence.

### Exercise Identification

Exercise staff may be identified by badges to clearly display exercise roles; additionally, uniform clothing may be worn to show agency affiliation. Table 2 describes these identification items.

Group	Vest Color
Exercise Director	Black
Evaluators	Black
Players, Uniformed	Red
Players, Civilian Clothes	Red
Incident Commander	White
Logistics Section	Yellow
Planning Section	Blue
Operations Section	Red

**Table 2. Exercise Identification**

## POST-EXERCISE AND EVALUATION ACTIVITIES

### Debriefings

Post-exercise debriefings aim to collect sufficient relevant data to support effective evaluation and improvement planning.

### Hot Wash

At the conclusion of exercise play, controllers facilitate a Hot Wash to allow players to discuss strengths and areas for improvement, and evaluators to seek clarification regarding player actions and decision-making processes. All participants may attend; however, observers are not encouraged to attend the meeting. The Hot Wash should not exceed 30 minutes.

### Controller and Evaluator Debriefing

Controllers and evaluators attend a facilitated C/E Debriefing immediately following the exercise. During this debriefing, controllers and evaluators provide an overview of their observed functional areas and discuss strengths and areas for improvement.

### Participant Feedback Forms

Participant Feedback Forms provide players with the opportunity to comment candidly on exercise activities and exercise design. Participant Feedback Forms should be collected at the conclusion of the Hot Wash.

### Evaluation

#### Exercise Evaluation Guides

EEGs assist evaluators in collecting relevant exercise observations. EEGs document exercise objectives and aligned core capabilities, capability targets, and critical tasks. Each EEG provides evaluators with information on what they should expect to see demonstrated in their functional area. The EEGs, coupled with Participant Feedback Forms and Hot Wash notes, are used to evaluate the exercise and compile the After-Action Report (AAR).

#### After-Action Report

The AAR summarizes key information related to evaluation. The AAR primarily focuses on the analysis of core capabilities, including capability performance, strengths, and areas for improvement. AARs also include basic exercise information, including the exercise name, type of exercise, dates, location, participating organizations, mission area(s), specific threat or hazard, a brief scenario description, and the name of the exercise sponsor and POC.

### Improvement Planning

Improvement planning is the process by which the observations recorded in the AAR are resolved through development of concrete corrective actions, which are prioritized and tracked as a part of a continuous corrective action program.

## **After-Action Meeting**

The After-Action Meeting (AAM) is a meeting held among decision- and policy-makers from the exercising organizations, as well as the Lead Evaluator and members of the Exercise Planning Team, to debrief the exercise and to review and refine the draft AAR and Improvement Plan (IP). The AAM should be an interactive session, providing attendees the opportunity to discuss and validate the observations and corrective actions in the draft AAR/IP.

## **Improvement Plan**

The IP identifies specific corrective actions, assigns them to responsible parties, and establishes target dates for their completion. It is created by elected and appointed officials from the organizations participating in the exercise, and discussed and validated during the AAM.

## PARTICIPANT INFORMATION AND GUIDANCE

### Exercise Rules

The following general rules govern exercise play:

- Real-world emergency actions take priority over exercise actions.
- Exercise players will comply with real-world emergency procedures, unless otherwise directed by the control staff.
- All communications (including written, radio, telephone, and e-mail) during the exercise will begin and end with the statement “**This is a drill/exercise.**”
- Exercise players who place telephone calls or initiate radio communication with the SimCell must identify the organization or individual with whom they wish to speak.

### Players Instructions

Players should follow certain guidelines before, during, and after the exercise to ensure a safe and effective exercise.

#### Before the Exercise

- Review appropriate organizational plans, procedures, and exercise support documents.
- Be at the appropriate site at least 30 minutes before the exercise starts. Wear the appropriate uniform and/or identification item(s).
- Sign in when you arrive.
- If you gain knowledge of the scenario before the exercise, notify a controller so that appropriate actions can be taken to ensure a valid evaluation.
- Read your Player Information Handout, which includes information on exercise safety.

#### During the Exercise

- Respond to exercise events and information as if the emergency were real, unless otherwise directed by an exercise controller.
- Controllers will give you only information they are specifically directed to disseminate. You are expected to obtain other necessary information through existing emergency information channels.
- Do not engage in personal conversations with controllers, evaluators, observers, or media personnel. If you are asked an exercise-related question, give a short, concise answer. If you are busy and cannot immediately respond, indicate that, but report back with an answer as soon as possible.
- If you do not understand the scope of the exercise, or if you are uncertain about an organization’s participation in an exercise, ask a controller.



- Parts of the scenario may seem implausible. Recognize that the exercise has objectives to satisfy and may require incorporation of unrealistic aspects. Every effort has been made by the exercise's trusted agents to balance realism with safety and to create an effective learning and evaluation environment.
- All exercise communications will begin and end with the statement **"This is a drill."** This precaution is taken so that anyone who overhears the conversation will not mistake exercise play for a real-world emergency.
- When you communicate with the SimCell, identify the organization or individual with whom you wish to speak.
- Speak when you take an action. This procedure will ensure that evaluators are aware of critical actions as they occur.
- Maintain a log of your activities. Many times, this log may include documentation of activities that were missed by a controller or evaluator.

### After the Exercise

- Participate in the Hot Wash at your venue with controllers and evaluators.
- Complete the Participant Feedback Form. This form allows you to comment candidly on emergency response activities and exercise effectiveness. Provide the completed form to a controller or evaluator.
- Provide any notes or materials generated from the exercise to your controller or evaluator for review and inclusion in the AAR.

### Simulation Guidelines

Because the exercise is of limited duration and scope, certain details will be simulated. The physical description of what would fully occur at the incident sites and surrounding areas will be relayed to players by simulators or controllers. A SimCell will simulate the roles and interactions of nonparticipating organizations or individuals.

## APPENDIX A: EXERCISE SCHEDULE

Time	Personnel	Activity	Location
<b>Thursday, November 13, 2014</b>			
0800-1700	Controllers, evaluators, and RSS exercise staff	RSS Activities	San Leandro
<b>Thursday, November 13, 2014</b>			
0900-1100	Controllers, evaluators, and exercise staff	Changed to webinar. See email notification	
1400-1600	Controllers, evaluators, and exercise staff	Changed to webinar. See email notification	
<b>Friday, November 14, 2014</b>			
0900-1100	Controllers, evaluators, and exercise staff	Cancelled	Petaluma Valley Hospital - Groverman Hall, 400 N. McDowell Blvd, Petaluma, CA 94954
<b>Monday, November 17, 2014</b>			
0900-1030	BioWatch Partners (pre-identified)	BioWatch Regional/Local Call	Conference Call
1030-1130	BioWatch Partners (pre-identified)	BioWatch National Call	Conference Call
1130-1230	BioWatch Partners (pre-identified)	BioWatch Risk Communication Call	Conference Call
<b>Tuesday, November 18, 2014 (some sites are doing EOC or notification drills- info TBD)</b>			
<b>Thursday, November 13, 2014</b>			
0730	RSS Venue Controllers, Exercise Staff	Exercise Site Set Up / Exercise Registration	Accu-Logistics
0800	RSS Venue Participants/Controllers	Conduct Player and Exercise Briefing	Accu-Logistics
0830	RSS Venue Controllers, Exercise Staff	Start of Exercise (StartEx)	Accu-Logistics
1600	RSS Venue Controllers, Exercise Staff	Conduct Player Hotwash and Site Clean-Up	Accu-Logistics
1700	RSS Venue Controllers	PAUSE OF EXERCISE (PauseEx) UNTIL 11/20	RSS Locations

<b>Time</b>	<b>Personnel</b>	<b>Activity</b>	<b>Location</b>
TBD	RSS Venue Controllers		RSS Locations
<b>Wednesday, November 19, 2013</b>			
TBD	Berkeley, RSS Venue	Supply Pick Up	RSS Location
TBD	RSS Venue	Supply Delivery to POD Players	Various Locations
<b>Thursday, November 20, 2014</b>			
0730	Venue Controllers, Exercise Staff	Exercise Site Set Up	Various Locations
0815	Simulation Cell (SimCell)	SimCell Activated	Various Locations
0815	Simulation Cell (SimCell)	Communications Check Begins (with Venue Controllers)	Various Locations
0830	All Venue Participants	Exercise Registration	Various Locations
0845	All Venue Controllers	Conduct Player Briefing	Various Locations
0900	SimCell and All Venue Controllers	Start of Exercise (StartEx)	Various Locations
1400	SimCell and All Venue Controllers	End of Exercise (EndEx)	Various Locations
1405	All Venue Controllers	Conduct Player Hotwash	Various Locations
1530	All Venue Controllers	Exercise Site Clean Up	Various Locations
<b>Friday, November 21, 2014</b>			
TBD	Exercise Planning Team	Exercise Debriefing	Conference Call
<b>Wednesday, January 14, 2015</b>			
TBD	Exercise Planning Team	After Action Conference	TBD

## APPENDIX B: EXERCISE PARTICIPANTS

Participating Organizations		
<b>Federal</b>		
Department of Homeland Security, Office of Health Affairs, BioWatch Program		
<b>State</b>		
California Department of Public Health		
California Emergency Medical Services Authority		
California Office of Emergency Services		
<b>Regional</b>		
Regional Emergency Operations Center		
Regional Disaster Medical Health Coordinator		
<b>Operational Area</b>		
Alameda County Office of Emergency Services	Lt. Pace Stokes	(510) 725-7670 hpstokes@acgov.org
Alameda County Environmental Health Services	Cynthia Bartus	(510) 562-6714 cynthia.bartus@acgov.org
Alameda County Public Health Department	Zerlyn Ladua	(510) 208-5962 zerlyn.ladua@acgov.org
Alameda County Emergency Medical Services	Cynthia Frankel	(925) 285-2403 cynthia.frankel@acgov.org
City of Berkeley	Sergio Martinez	(510) 981-7713 smartinez@ci.berkeley.ca.us
Alta Bates Medical Center (Berkeley)	Elizabeth Smith	(510) 869-8722 smithe@sutterhealth.org
Alta Bates Medical Center (Oakland)	Elizabeth Smith	(510) 869-8722 smithe@sutterhealth.org
Children's Hospital Oakland	Michelle Heckle	(510) 928-0915 mheckle@mail.cho.org
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Alameda Hospital	Gloria Williams	(510) 814-4608 gcwilliams@alamedahealthsystem.org
Eden Medical Center	Peggy Hatten	(510) 727-8263 hattenp@sutterhealth.org
Washington Hospital Healthcare Systems	Gus Arroyo	(510) 818-7206 gus_arroyo@whhs.com
St. Rose Hospital	Kristen Gallegos	(510) 264-4126 kgallegos@srhca.org

Kaiser Oakland	David Mueller	(510) 752-7463 david.x.mueller@kp.org
Axis Community Center	Aurora Bataclan	(925) 201-6229 abataclan@axishealth.org
Hayward Healthcare and Wellness Center	Ada Lukban	(510) 783-4811 Administrator@haywardhcc.com
Lifelong Medical Care	Jacquelin Poon	(510) 981-4134 jpoon@lifelongmedical.org
Chaparral House	Kathey Smedley	(925) 408-4517 ksmedley@chaparralhouse.org
University Health Services Berkeley	Pam Cameron	(510) 643-9169 pcameron@berkeley.edu
Tri City Health Center	Mani Bhandari	(510) 252-5819 mbhandari@tri-cityhealth.org
West Oakland Health Council	Adrionne Beasley	(510) 302-3729 adrionneb@wohc.org
Native American Health Center	Dawn Lulua-Claxton	(510) 535-4471 dawnl@nativehealth.org
Asian Health Services	Dong Suh	(510) 986-6836 dsuh@ahschc.org
La Clinica de la Raza	Noel Rozal	(510) 535-6445 nrozal@laclinica.org
Tiburcio Vasquez Health Center	Imelda Ragasa	(510) 471-5907 iragasa@tvhc.org
St. Christopher Convalescent	Pat Caton	(510) 537-4844 patriciacaton@sbcglobal.net
Willow Tree Nursing Center	Jim Clark	(510) 261-5483 jclark2@covenantcare.com
Willow Rock Psychiatric Health Facility for Adolescents	John Adam	(510) 618-4716 jadam@telecarecorp.com
PG and E	Michael Velasquez	(707) 266-3676
Paramedics Plus	David Beahm	(510) 746-5780 dbeahm@paramedicsplus.com
Accu Logistics	Tim Weber	(510) 614-6300
Alameda County Medical Reserve Corps	Chason Grinnell	(510) 268-2554 alcophepmrc@acgov.org
<b>Local</b>		
Livermore and Pleasanton Fire Department	Tracy Hein	(925) 454-2317 thein@lpfire.org
Pleasanton Police Department	Brian Laurence	(925) 321-1639 blaurence@cityofpleasantonca.gov

## APPENDIX C: COMMUNICATIONS PLAN

### Exercise Start, Suspension, and Termination Instructions

The exercise on November 20<sup>th</sup>, 2014 is scheduled to run from 0900 – 1400, or until the Exercise Director and Senior Controller determines that exercise objectives have been met. The Exercise Director will announce exercise suspension or termination through the controller communications network. **The exercise should start at 0900 without any prompting from the SimCell or Exercise Director.**

**All spoken and written communications will start and end with the statement “THIS IS A DRILL.”**

### Player Communications

Players will use routine, in-place agency communication systems. The need to maintain capability for a real-world response may preclude the use of certain communication channels or systems that usually would be available for an actual emergency. In no instance will exercise communications interfere with real-world emergency communications. Each venue will coordinate its own internal communication networks and channels.

The primary means of communication among the SimCell, controllers, and venues will be cell phones and landlines. A list of key telephone numbers will be provided in the **Communications Directory**, a separate document from this ExPlan and the Controller/Evaluator Handbook.

### Communications Check

Before the exercise starts, the Senior Controller and the SimCell will conduct a communications check with all participating venue controllers and EOCs/DOCs. This communications check ensures redundancy and uninterrupted flow of control information.

### Player Briefing

Exercise controllers at each venue will provide specific exercise, safety, and scenario details to participants to begin exercise play. This activity will be integrated as a part of the initial exercise venue briefing, and will precede exercise activity. Additionally, some scenario information will be provided to exercise participants by email prior to the exercise.

### Public Affairs

This exercise enables players to demonstrate increased readiness to deal with an anthrax incident in the Bay Area. Any public health exercise may be a newsworthy event. Special attention must be given to the needs of media representatives, allowing them to get as complete and accurate a story as possible; however, their activities must not compromise exercise realism, safety, or objectives.

Participating agencies are requested to coordinate any prior public messaging regarding the Bay Area CRI FSE activities with the Bay Area CRI FSE exercise planning team and the identified public information officer.

## APPENDIX D: EXERCISE SITE MAPS

Figure D.1: Alameda County

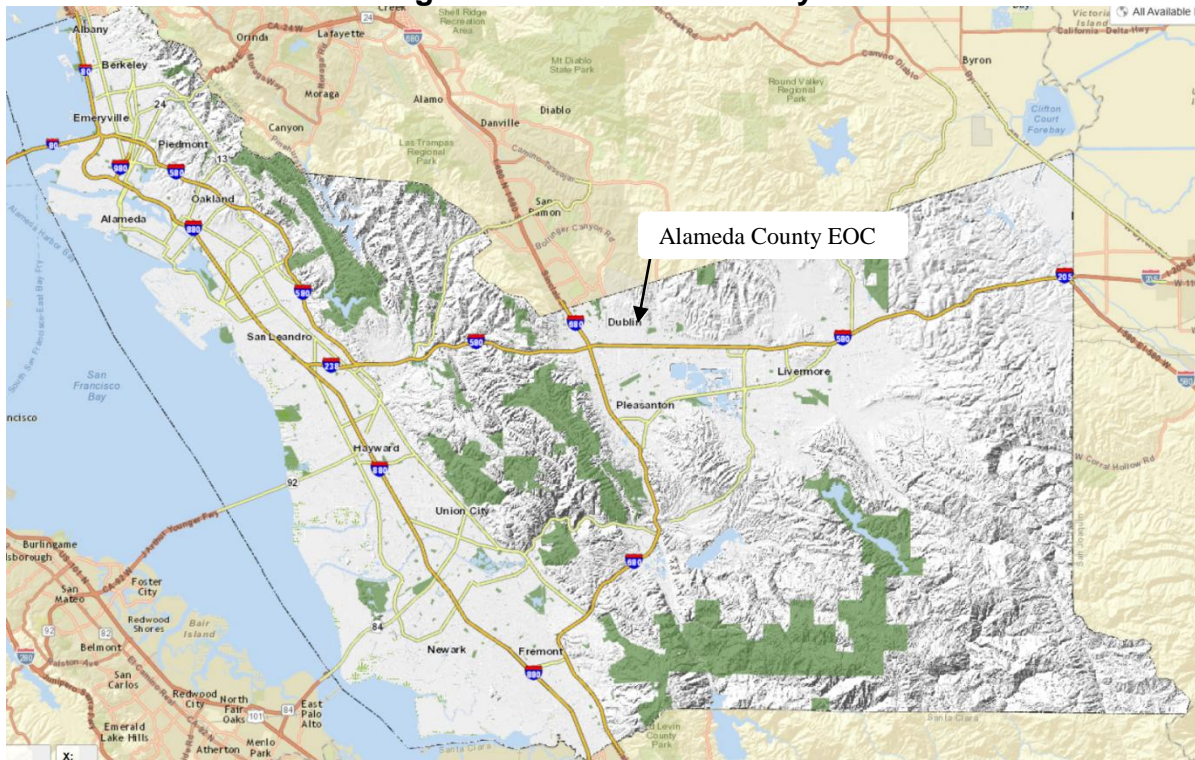
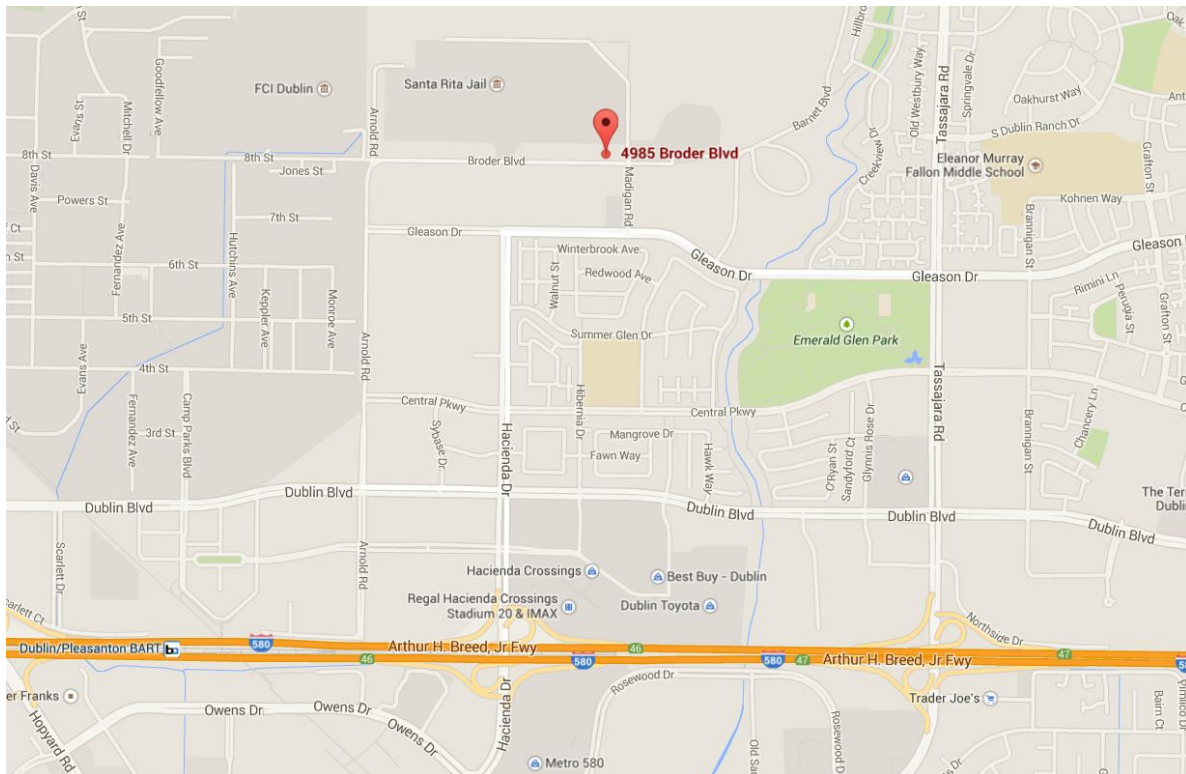


Figure D.2: Alameda County EOC



## APPENDIX E: ACRONYMS

Acronym	Term
AAM	After Action Meeting
AAR	After Action Report
DHS	U.S. Department of Homeland Security
DOC	Department Operations Center
EEG	Exercise Evaluation Guide
EOC	Emergency Operation Center
ExPlan	Exercise Plan
HSEEP	Homeland Security Exercise and Evaluation Program
IP	Improvement Plan
MHOAC	Medical Health Operational Area Coordinator
POD	Point of Dispensing
REOC	Regional Emergency Operation Center
RSS	Receive, Stage, and Store
SimCell	Simulation Cell
SME	Subject Matter Expert