

# An Introduction to Continuity of Operations Plan (COOP) Training

*For Staff, Volunteers & Service Providers of*

- ❖ *Persons with Disabilities*
- ❖ *Seniors*
- ❖ *Homebound/Nonambulatory Individuals*

**Continuity of Operations Plan Training** This course will provide an overview of Continuity of Operations Planning (COOP) and the tools, methods and inputs necessary to develop and implement effective Continuity of Operations Plans and Programs within organizations. The course will emphasize building and site risk mitigation as a key component of COOP and how to conduct a site risk assessment using methodologies, techniques and tools provided in the course. The course will include key inputs for developing the COOP, tools and techniques for conducting a Site Risk Assessment.

**Learn how you can be ready to continue serving your clients and the most vulnerable individuals in our community!**

This is a 3 hour introductory class to start you and your organization on building a COOP.

**SIGN UP TODAY!**

**April 29 OR May 20, 2014, 9:00am – 12:00pm**

**1000 Broadway, Oakland, 5<sup>th</sup> Floor**

at the Alameda County Public Health Department

For more information and to **RSVP** call: (510) 268-7023

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